



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Université de Lausanne	CH LAUSANN01	International Relations Le Château CH-1015 Lausanne Tel : +41 21 692 20 24 Fax : +41 21 692 20 05 E-mail : erasmus@unil.ch	www.unil.ch/international www.unil.ch/programmes www.unil.ch/bienvenue/ page9044.html
Università degli Studi di Udine ACADEMIC CONTACT: PROF. GASBARRO	I UDINE01	International Relations & mobility office v. Palladio 8 - 33100 UDINE - ITALY Tel. +39. 0432. 556221 Fax. +39. 0432. 556229 claudia.schiko@univud.it	www.univud.it

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area		Number of staff mobility periods			
				STA*		STT*	
		Code	Name	Teacher	Weeks	Staff	Weeks
CH LAUSANN01	I UDINE01	225	History and archaeology	1	1		
I UDINE01	CH LAUSANN01	225	History and archaeology	1	1		

* STA = Staff Mobility for Teaching, STT = Staff Mobility for Training

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
CH LAUSANN01	French	English	B2	C1
I UDINE01				

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

1. Information for partners of UNIL: www.unil.ch/international/page79722_en.html
2. Academic and practical information for students: www.unil.ch/international/page76145_en.html
3. Information on infrastructure to welcome students and staff with disabilities at UNIL: www.unil.ch/interne/page39990.html

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
CH LAUSANN01	30.06 (Medicine: 30.04)	30.11 (Medicine: 30.04)
I UDINE01		

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement:

The numbers mentioned in this contract are not a commitment; reciprocity and/or prolongation may be discussed. For each academic year, both parties will have the opportunity to review the exchange agreed upon in this initial paper. Upon mutual agreement, amendments of the mobility can be made. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

F. Information

1. Grading systems of the institutions

UNIL uses ECTS credits. The grading scale is from 0 (lowest grade) to 6 (highest grade). More information : www.unil.ch/international/page83097.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. European citizens do not require a visa to reside in Switzerland. Procedures to acquire a residence permit have to be taken only once in Switzerland. In case of non-European citizenship, information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CH LAUSANN01	Maria.Velasco@unil.ch +41 21 692 21 16	More information: www.unil.ch/bienvenue/page8179.html
I UDINE01		

3. Insurance

You will find all relevant information on the following links :

Institution	Contact details (email, phone)	Website for information
CH LAUSANN01	UNIL	www.unil.ch/sasc/page65147.html
	OVAM info.ovam@vd.ch +41 21 557 47 47	www.vd.ch/OVAM
I UDINE01		

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education, but cannot guarantee housing for all the exchange students. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
CH LAUSANN01	University Housing Office SASC Unicentre CH-1015 Lausanne Tel: +41 21692 21 10 Fax: +41 21 692 21 15 E-mail: logement@unil.ch	www.unil.ch/sasc/page6173_en.html www.fmel.ch (Application is mandatory, please check the website early enough!)
I UDINE01		

5. Academic information

Some courses are not open to exchange students. For more information, please check on www.unil.ch/international/page82323_en.html under *restricted courses*.

6. Important dates

Autumn semester

- Welcome Day: Thursday before the beginning of the courses
- Period of course: mid-September/end of December
- Exams: beginning of January/beginning of February

Spring semester

- Welcome Day: Friday before the beginning of the courses
- Period of course: mid-February/end of May
- Exams: beginning of June/beginning of July
- Spring semester: second week of February

7. Courses in French as a foreign language

Cours de vacances:

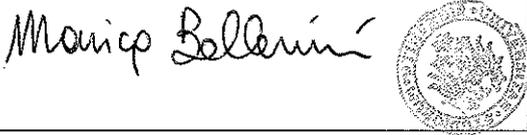
The Cours de vacances offer courses in French during the University vacations in Summer and Winter. www.unil.ch/cvac

Ecole de français langue étrangère:

The School of French as a Foreign Language offers courses in French during the Autumn and Spring semesters.

www.unil.ch/fle

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
CH LAUSANN01	Antoinette Charon Wauters Head of International Relations	29.10.2013	
I UDINE01	Monica Ballerini Vice Rector International Mobility	13.12.13	

¹Scanned signatures are accepted